

HHS PTO Board Meeting Minutes
Thursday, November 2, 2023

Start Time: 9:10am

Attendees: Trish Buben, Ann Craig, Michelle Csjaka, Mandy Custer, Diana DiMaria, Melissa Edwards, Christy Farrell, Autumn Gindlesperger, Michelle Merritt, Maureen Perkins, Amy Solomon, Lisa Phillips-Spiess

Dr Imbarlina

- Instant Decision Day 10/25 - State schools are at HHS to interview and review transcripts and give an instant decision; IUP, Slippery Rock, & PennWest (CalU, Edinboro, Clarion) about 25 students participated; may grow in the future
- When kids meet with college reps they usually have coupon codes to reduce/waive application fees
- Have moved to Microsoft Teams instead of Zoom, after 2 snow days, the 3rd will be online school (flexible instruction day) with a 2-hr delay; All students will be trained on it getting into Microsoft Teams week of Nov 6
- Planning to give 10 Thanksgiving meals to deserving families, from the teachers/admins/staff
- Question asked - is there someone that oversees all corporate/community donations for the school district - answer No, but that is a great idea
- Student-organized pop-up shop of clothing in January - Inspired Hearts and Hands
- Yolanda Schwab has returned as a substitute admin assistant in the Athletic Department until position is permanently filled to replace Bridgette Gibbons
- Marissa Panzer will be starting Nov 13th in the Counseling Office; previously with Knoch
- Will send an email to teachers reminding of Grant Requests

President

- New Business
 - Holiday Brunch is fast approaching Dec 21st - Michelle Merritt will shadow the Hospitality team for this
 - Extended Day Treat Nov 15th Sweet & Salty - Teachers and Staff; needs to be ready at 3:00. Jill & Michelle Csjaka, Mandy C, Trish Buben & Lisa Phillips-Spiess will run this; Lisa will shadow and set up around 2:00
 - Refresh Your Desk Feb 14th, Amy to lead - some good sales are running now - Diana to look back on what areas needed PTO fillers; Buy now due to sales
 - Huge Thank you to Michelle C and Jill for all their work throughout the years, great job by Michelle Merritt and Amy Solomon for continuing efforts
 - Instead of Souper Teacher because March 6th is too close to Refresh your desk; plan to do something during lunch in April
 - May Teacher Luncheon - Hospitality and Amanda Custer to help

- Prom Walk and Bus - regroup with Amy Faith - Diana to take the lead on Prom - are we having all the students meet at the school and using coach buses? Nice coach buses and wrapping that into the ticket price; Prom is May 3rd
- For the seniors there will be an Elementary clap-out - Maureen has this action

1st VP

- Grant Request 3 update - Andrew Halter - Instructional Coaching Dept; breakfast and lunch items to be provided/incentivize teachers to attend optional professional development; Requesting \$300. PTO asked for more info; Response - Last year they had 3 sessions with 10 - 12 in attendance each time; Food from local restaurants; Topics last year were AI, Writing to engage, writing for understanding; Last year all the money was used; Approved by PTO

2nd VP Communications

- A lot of great communication via Facebook

Treasurer

- Treasurer's Report will be sent later - experiencing computer issues
- Concession Stand - 1st 2 concession stands were great
Third Concession stand wasn't a great showing due to poor weather
Ran Concession stand for 2 Soccer Playoff games (neutral site NA vs Butler, Norwin vs Fox Chapel) - had leftovers and made \$1250
Have the opportunity on Tuesday 11/7 if Hampton wins Saturday; Emails to follow

Hospitality

- Threading the Needle- spirit wear sales; numbers are still coming in; Issues with distribution without Diana in the building; could we use the front vestibule as a distribution point? Need to discuss with Dr. Imbarlina. Maybe we need a PTO person to help distribute T-shirts occasionally - Maureen/Diana to discuss offline Possibly talk with the art dept to help with the Tailgate design for next year

Secretary

- Minutes from last meeting were not approved - will update during the meeting and send out to the group for review and approval; Going forward, will send minutes to the whole PTO in draft form for review and comment. Comments to be made prior to the next meeting. Christy to not post until minutes are approved (you are probably already doing this).

Key Communicator

- Only having 4 meetings this year
- No Meeting in October

Blood Drive

October 18th.

- Blood Drive goal 100 units, made 89; computer issues with Vitalant and registration changes for registering on phones difficult for older donors, some kids waited a long time, had to leave to make their bus

Finish Time: 10:22