

HHS PTO Board Meeting Minutes  
Thursday, September 7, 2023

Start Time: 9:12am

Attendees: Robin Aquafondata, Wendy Bagaley, Trish Buben, Ann Craig, Michelle Csajka, Amanda Custer, Diana DiMaria, Melissa Edwards, Christy Farrell, Autumn Gindlesperger, Monica Hoeler, Tracy List, Michelle Merritt, Maureen Perkins, Lisa Phillips-Spiess, Amy Solomon

Dr Imbarlina

- PSATs are going all digital
- SATs will be digital starting Spring of 2024
- Blood Drive October 18
- Activities Fair went well last Friday/ Kona Ice was a big hit
- Hampton Highway program to award good behavior in the hallway - HOCO tickets, football tickets etc...
- New Counselor will be hired and be here by Dec.

President

- New Business
  - Talbot Tailgate -
    - Gina Marie Potter has a Facebook page set up for T-shirts and booths
    - PTO needs someone to man our table for the tailgate - we sell hot dogs and soda
    - Lisa Spiess will help set up but needs people to help run the booth 3 time shifts
      - 3-4:30 Autumn G.
      - 4:30-5:30 Ann Craig
      - 5:30 - close Monica Hoeler
    - Will be selling shirts at the booth as well
  - Concession Stand was very successful - Very Busy - Thanks to everyone who worked and donated food/supplies
    - People who run it have only seniors
    - Trish handled sign-up genius and parking passes
    - Michelle helped with supplies and set up
    - May need to buy the full-sized candy sooner, was harder to find last year near Halloween
  - **New emails - log in and change recovery data/password**
  - Google Drive - Christy & Maureen met with Chris Baker; Chris instrumental in setting up the Google Drives; need to create one more G-mail account as an Admin and open a folder and share with all of us - Melissa to set up - Maureen to help

- Concession Stand Fundraising
  - People still don't know who benefits from the Concession stand - how to get the message out - Put a sign at the concession counter, sign where you buy tickets
- Open House tonight - Presidents will talk after Dr Imbarlina
  - Will have the join link as well as donation needs for HOCO and the concession stand
  - Slide show will show the Grants from PTO and Appreciation events and the Hub and talk about concessions and donations
- Some gift cards left over from last year; could be used for Blood Drive drawings
- Extended Day/Teacher Appreciations
  - 76 teachers - 110 with Teachers and Staff; 130 with custodians
  - Refresh your Desk Valentines Day Amy Solomon 10th grade rep
  - Dec Holiday Breakfast/Cookies - Need volunteer
  - May Teacher Luncheon - Hospitality??
  - Extended Days - September 20, November 15, March 6, May 1
    - Mar 6 - Souper Teacher Robin Aquafondata??
    - Nov 15 - Sweet and Salty - Need Volunteer

#### 1st VP

- 1 Grant Request - Dean Longwell would like to be reimbursed for Virtual Economics, Flash Drive for Economics Education \$165. It is an updated software from a program he used in the past (older version was about 7 years old). May be considered a teaching resource - will be reviewed by Dr Imbarlina; vote tabled

#### 2nd VP Communications

- PTO membership posts on social media as well as concession stand sign-ups

#### Treasurer

- Budget sent out last evening
- Only anomaly was the furniture purchased for the hub
- Current Budget typical, starting year with almost \$17k, plan to end the year with \$13K
- Some items restricted s/a After Prom Reserve, Concession Stand Maintenance
- Vote was taken and approved to move After Prom Reserve to the Concession Stand Maintenance Reserve. PTO has not held an after prom for several years now and one is not anticipated in the future.

#### Secretary

- Minutes from last meeting were approved

#### Hospitality

- Threading the Needle will be at Open House tonight to take orders and sell some items on site

### Membership

- Membership currently at 194; Dr Imbarlina's Infinite Campus blast helped a lot; should get additional after Open House tonight.

### Key Communicator

- Key Communicator Meetings for 2023/2024 Mondays 9-11
  - Sept 18, Nov 20, Jan 22, April 22
- Laura Moser has volunteered to be a Key Communicator - she is available Mondays for the Key Communicator meetings but not PTO on Thursdays
- Only had 2 Key Communicators in the past few yrs but should have 3
  - Lisa Phillips-Speiss and Ann Craig will share the role as 3rd KC/backup

### Blood Drive

- Oct 18th, Goal of 100 units and posting locally , Jan and April
- Trish to post it on Facebook
- Scholarships involved for volunteering students

Next meeting is Thursday, October 5, at 9:00 a.m.

End time: 10:45am